

West Sound Beekeepers Association Minutes
Board Meeting
Stedman's Bee Supply, Silverdale WA
October 17, 2017

The meeting was called to order at 6:00 P.M.

Quorum Present: Officers George Purkett, Larry Carbaugh, Bob Finley, Janet Finley, Frank Wilson, and Trustees Joe Gwynne and Gerry Carbaugh were present. Trustee Brenda Smith was absent.

The minutes from the September 19 Board Meeting were accepted.

TREASURER'S REPORT: Bob Finley

- The total of WSBA funds stands at \$16,513.36 spread between the checking, savings, and Money Market accounts.
- Member count for 2016 totaled 171 paid memberships.

APIARY MANAGER'S REPORT: George Purkett reported

- The Apiary currently has 30 honeybee colonies. Feeding of the Langstroth hives was halted on Sept. 15 to allow the bees to produce "winter bees" as opposed to "summer bees."
- Oxalic acid treatment of the Langstroth hives for Varroa mites using the "shop towel" method, a method not yet approved by all state beekeeper associations, was accomplished by 8-10 volunteers. The process went well with only one hive flaring up with an aggressive response. We will monitor the effectiveness of this type of treatment for future study.
- Bee colonies in the Apiary's old Top-bar hives have been removed by Shaari Unger and Dana Schack and relocated in two new Top-bar hives that Dana crafted, using plans recommended by member Ted Gill. Materials to construct the hives were donated by members and funded by the Association. Copies of the plans are in the WSBA library.
- With the use of Association-purchased and member-donated materials and dedicated volunteer labor, a large gazebo has been erected in the southwest corner of the Apiary with permission given by the Stedman family. This will provide an area of shade and rain cover for various uses. A suggestion was made that Apiary woodenware boxes can be stored there and covered by a tarp to protect them throughout the winter months.
- A 16'x24' garden area has been cleared, rototilled, and planted with bee-friendly plants and herbs on the north side of the Apiary. Volunteers gathered on multiple days for the effort.
- The irrigation system that supports the Apiary has been secured for the winter.

PRESIDENT'S REPORT: George Purkett

- Apiary Manager and Trustee Brenda Smith sent a message through Vice President Larry Carbaugh that she would like to step down from her responsibilities as Apiary Manager. The demands of maintaining this year's Apiary needs, due to the large number of hives, have been very taxing. The Board thanks Brenda for her faithfulness and expertise throughout the summer season.
- Trustee Gerry Carbaugh requests that she be released from serving out the two years of her Trustee position, which expires at the end of 2019. As her husband, Larry, is not seeking another term as officer, she would like to step back from attending Board Meetings.
- George reports that he has updated the WSBA website's Event Page with upcoming educational events for 2018. The website remains an antiquated computer program that is neither user-friendly nor able to be updated by others than George, who understands the old code.
- The Indianola Garden Club has requested a speaker from our Assoc. at their January 17 meeting. Member Lucia Olson volunteered to represent our group.

VICE-PRESIDENT'S REPORT: Larry Carbaugh

- No report.

AGENDA ITEMS/GENERAL DISCUSSION:

- TOPIC 1: PORTA-POTTY
 - A need had been expressed over the summer for restroom facilities located near the Apiary to support the volunteers. Access to the single bathroom in the Stedman's Honey Room is often blocked and unavailable when needed. Sophi Gwynne reached out to several porta-potty companies in the area to gather costs for the 2018 season, which is April through September. Expenses are based on anticipated use and frequency of service, but the average monthly cost would be approximately \$120. Honey Bucket is the vendor with the best services for our Apiary needs. As no budget line item exists for this expense, funding of these services will need to be addressed in the new year.
- TOPIC 2: INSURANCE
 - Frank Wilson reported that repeated requests to the Washington State Beekeeper's Association concerning whether a group liability insurance policy could be developed have gone unanswered. To purchase a stand-alone policy for our Association would cost approximately \$1,000 per year and is beyond our budget to fund. Frank will contact Stedman's Bee Supplies to determine if a rider

can be attached to their commercial business insurance policy to cover our Apiary and educational events for 2018. Because we have so many volunteers and students interacting with the WSBA hives, it is felt that a liability insurance policy is in the best interest of our Association.

- TOPIC 3: PUBLICATION OF ACTIVITIES
 - The idea was presented of writing an article for submission to the Kitsap Sun with information about our Apprentice Beekeeper Course. Dates and locations are yet undetermined, but this will be drafted and submitted in January.

- TOPIC 4: FINANCIAL AUDIT OF WSBA BOOKS
 - On September 21, according to the Association bylaws, George Purkett and Frank Wilson met with Treasurer Bob Finley to inspect and audit the financial records of the Association. They determined that the records and balances were correct and approved them.

- TOPIC 5: ANNUAL MEETING
 - General discussion of order of business and method of presentation of proposed bylaw revisions, 2018 budget, and elections of officers and trustees to the general membership at the Annual Meeting immediately following this Board Meeting.

- TOPIC 6: CHRISTMAS PARTY
 - General discussion of date and location of the December Christmas Party. It was determined to hold it, not on a weekend evening, but on December 19, the usual meeting date for the Association. Larry Carbaugh has tentatively reserved the same large meeting room used last year at Silverdale United Methodist Church, but the idea was floated of alternative venues that perhaps may have a better holiday atmosphere. Member Darlene Stiffey offered the use of her barn, which is hosting an Autumn Harvest celebration this upcoming weekend. A Christmas Party committee was formed with Sophi Gwynne, Joe Gwynne, Darlene Stiffey, Christine Drewien, and Janet Finley.

- TOPIC 7: GENERAL DISCUSSION
 - General discussion of the need to develop a committee to oversee educational events, to publicize events effectively to the community, and to find a knowledgeable Apiary Manager for 2018.

Meeting adjourned at 6:51 P.M.

West Sound Beekeepers Association Minutes
Annual Meeting
Stedman's Bee Supply, Silverdale WA
October 17, 2017

Meeting was called to order at 7:01 P.M.

George Purkett greeted the members present and gave a summary of the order of business for the Annual Meeting. He stated that following the elections of officers and trustees, and the votes on bylaw revisions and the 2018 budget we would take a break then continue with general discussion on beekeeping practices and experiences among our members.

- TOPIC 1: PROPOSED BYLAW REVISIONS
 - The proposed bylaw revision document was published and distributed to all members in the November 2017 newsletter with links available to compare with the current WSBA bylaws posted on the Association's website.
 - George Purkett gave a general overview of some of the changes and offered to go line-by-line or paragraph-by-paragraph through the proposed bylaw document approved by the Board. The document was projected onto a video screen for all to view. It was the consensus of the members present that they were familiar enough with the changes proposed to forego the further presentation.
 - A motion was made by James Wright and seconded to accept the proposed bylaw revisions as presented. Vote was unanimous. Motion carried.

- TOPIC 2: PROPOSED WSBA BUDGET FOR 2018
 - Treasurer Bob Finley projected a visual presentation of the proposed budget for 2018 and walked the members through the anticipated income and expenses for 2018. Following the question and answer period, Bob made a motion to accept the proposed budget. The motion was seconded, and vote was unanimous. Motion carried.

- TOPIC 3: ELECTION OF OFFICERS FOR 2018 AND TRUSTEES
 - George read the requirements for the positions up for election and stated that nominations would be encouraged from the floor. According to the new bylaws the terms for these positions and offices will begin January 1, 2018.

PRESIDENT: George Purkett was nominated for a second term as WSBA President and he accepted the nomination. No further nominations were made, and nominations were closed. Voice vote was unanimous for his reelection.

VICE PRESIDENT: Sophi Gwynne was nominated for the office of WSBA Vice President, and she accepted the nomination. No further nominations were made, and nominations were closed. Voice vote was unanimous for her election.

TREASURER: Bob Finley was nominated to continue in the office of WSBA Treasurer, and he accepted the nomination. No further nominations were made, and nominations were closed. Voice vote was unanimous for his reelection.

SECRETARY: Janet Finley was nominated to continue in the office as WSBA Secretary, and she accepted the nomination. No further nominations were made, and nominations were closed. Voice vote was unanimous for her reelection.

TRUSTEE: 2018-2020 (Previously held by Brenda Smith, term now expired) Darlene Stiffey was nominated for the office of WSBA Trustee, and she accepted the nomination. No further nominations were made, and nominations were closed. Voice vote was unanimous for her election.

TRUSTEE: 2018-2019 (The balance of Gerry Carbaugh's term) Lucia Olson was nominated for the office of WSBA Trustee, to serve out the balance of Gerry Carbaugh's term, and she accepted the nomination. No further nominations were made, and nominations were closed. Voice vote was unanimous for her election.

Summation of WSBA Officers and Trustees

President: George Purkett
Vice-President: Sophi Gwynne
Treasurer: Bob Finley
Secretary: Janet Finley
Trustee: Joe Gwynne (-2018)
Trustee: Lucia Olson (-2019)
Trustee: Darlene Stiffey (2018-2020)
Apiary Manager: Unfilled position
Volunteer Coordinator: Sophi Gwynne

Business portion of the Annual Meeting adjourned at 7:40 P.M.
Members took a break and continued in an informal discussion format.

Respectfully submitted,
Janet Finley, WSBA Secretary