

West Sound Beekeepers Association Minutes  
Board Meeting  
Cheers Restaurant and Pub, Port Orchard, WA  
December 17, 2018

The meeting was called to order at 6:05 PM.

Quorum Present: President Sophi Gwynne, Vice President-Elect Dana Schack, Treasurer Bob Finley, Secretary Janet Finley; and Trustees Joe Gwynne, Darlene Stiffey, and Gordon Cromwell. Also present was Larry Carbaugh and David Leger.

The minutes from the November 19, 2018 Board Meeting were accepted.

PRESIDENT'S REPORT: Sophi Gwynne

- Discussion of the Christmastime Holiday party, which was held on December 15 at the home of Dana Schack. Attending were 34 WSBA members and their families who enjoyed a wonderful evening of prime rib and ham, potluck dishes, raffles, a Silent Auction (which reaped a few hundred dollars for our Association) in a beautiful setting. Bob Finley was honored as the winner of the 2018 WSBA Beekeeper of the Year award. A suggestion was made that we once again stage a Honey Competition at further events.
- Gordon Cromwell reported on the completion of his project to reposition the Apiary caution signage with the addition of 4x4 posts mounted in concrete. The new locations alert the public more clearly.

VICE-PRESIDENT'S REPORT: George Purkett

- No report.

APIARY MANAGER'S REPORT: David Leger, Assistant Apiary Manager

- Discussion of continued varroa mite treatments in the Apiary and the loss of additional colonies. The new ProVape tool is proving to be a good investment for the team.

SECRETARY REPORT: Janet Finley

- Fliers for the Beginning Hobbyist Beekeeper Course were printed and distributed for posting in the community. Registrations through the website and by mail total 18 to date.
- Election of the 2018 Beekeeper of the Year saw more nominations than actual votes, although the topic was posted on the website, Facebook page, and in at least three monthly newsletters and dedicated email messages.
- We still have a supply of 10 of the 18-month 2019 WSBA calendars.
- No response yet from representatives of Fishline in Poulsbo, for the offer by WSBA to sponsor two students to take the Beginning Beekeeper Course in February.

- The purchase of a locking metal cabinet to be located in the storeroom of Stedman's Bee Supplies for the purpose of securing WSBA property will be done following the Christmas holidays.

**TREASURER'S REPORT:** Bob Finley

- Total of WSBA funds at the end of November stands at \$19,051.19 spread between savings, checking, and Marketfund accounts, although checks in the total amount of \$ 1,132.07 are still outstanding and anticipated reimbursements for recent expenses have not been yet submitted.
- Discussion of the need for clear documentation of reimbursement requests with receipts being presented for all purchases on behalf of the Association by officers, trustees, and committee chairs.
- Forms for submitting for reimbursement will be placed in the Apiary shed.
- The Treasurer's goal is to lower the checking account balance to a workable amount and transfer the additional funds into the savings and money market accounts.

**OLD BUSINESS/NEW BUSINESS:**

- Discussion on the topic of Apiary insurance. Sophi Gwynne had the proposed insurance package reviewed by an attorney friend, who declared the language to be largely "boilerplate." She recommended that we pitch specific scenarios to our insurance agent – possible mentoring sessions, volunteer duties, educational classes, Apiary group tours, or swarm catching situations -- which we are anticipating in the course of our Association activities.
- Joe Gwynne arranged for the purchase of a projector to support the educational activities of the Association.
- Discussion on the topic of purchasing sound equipment to support the presentations at the Beginning Beekeeper Course. Joe Gwynne presented options, gave recommendations, and discussed sound needs.
- Discussion on the policy of allowing reimbursement checks made payable to spouses, significant others, or family members. Approval for the issuance of checks can be done through email, thereby creating a paper trail for the Audit Team to follow.
- Gordon Cromwell proposed amending the driveway at the mouth of the Stedman's Bee Supplies driveway with the addition of approximately one yard of gravel. He is willing to deliver and spread the material.

**MOTION:** To authorize Gordon Cromwell the funds to deliver gravel to the entrance of the Stedman's Bee Supplies driveway with an anticipated cost of approximately \$100.00.

Motion was moved, seconded, and passed with Trustee Gordon Cromwell abstaining.

- Janet Finley proposed exploring some way of illuminating the Stedman's driveway entrance. The driveway is very dark and difficult for members to

- find at the time we hold monthly meetings there during the winter months. Joe Gwynne and Gordon Cromwell discussed providing a conduit for wire below the new gravel and reflective strips to be mounted to the fence posts at the entrance. Joe volunteered to provide power to the posts.
- Sophi Gwynne distributed newly printed WSBA note cards and business cards.
  - Discussion of an accelerated Beginner Beekeeping Course for established WSBA beekeepers that did not take the extended multi-week course in the past, yet have experience in keeping bees. It was determined that the Education Committee should address the topic at a later meeting, date to be determined.

Meeting adjourned at 7:42 PM. The next meeting of the Board will be January 14, 2019 at 6:00 PM.

Respectfully submitted,  
Janet Finley, WSBA Secretary