

West Sound Beekeepers Association Minutes
Board Meeting
Stedman's Bee Supplies, Silverdale, WA
November 19, 2018

The meeting was called to order at 6:07 PM.

Quorum Present: President Sophi Gwynne, Vice President George Purkett, Treasurer Bob Finley, Secretary Janet Finley; and Trustees Joe Gwynne. Also present was Vice President Elect Dana Schack and Gordon Cromwell.

The minutes from the October 15, 2018 Board Meeting and the following October 16, 2018 Annual Meeting were accepted.

PRESIDENT'S REPORT: Sophi Gwynne

- Discussion of the upcoming Annual Christmastime Holiday party, which will take place on December 15, 2018 between 3:00 and 6:00 PM at the home of Dana Schack, 1698 NE Midgard Way, Poulsbo, WA 98110. Carpooling will be encouraged as overflow parking may be at a neighbor's house. The format is as a potluck with the Association providing a prime rib and ham along with beverages. A Silent Auction fundraiser will also be staged. At the party will be honored the winner of the 2018 WSBA Beekeeper of the Year award. Janet Finley has volunteered to provide name tags for the event.
- A new position has been created, that of Mentoring Coordinator, to comply with the requirements for certification of advancing levels of the Washington State Beekeepers Association's Master Beekeeper designation. Past President and 2015 WSBA Beekeeper of the Year, Larry Carbaugh, has volunteered to take on this new role and has been appointed by the Board.

VICE-PRESIDENT'S REPORT: George Purkett

- No report.

APIARY MANAGER'S REPORT: George Purkett

- A recent joint meeting of the Apiary Committee and Education Committee reviewed successful events and practices during the 2018 Apiary season and areas that need to be addressed in the future. Janet Finley recited the list, which is attached to these minutes.

SECRETARY REPORT: Janet Finley

- Name badges for 2019 Board members and Apiary managers have been printed and distributed.
- The seven-week Beginning Hobbyist Beekeeper Course will begin February 26 and so far 11 students have registered. A request was made to warn new beekeepers not to purchase hive equipment until attending the first class of the Course, which outlines needs and option.

- The 18-month 2019 WSBA calendars, available for sale at the Annual Meeting, sold well with a dozen still remaining. They will be presented at the November 20 general meeting.
- By way of an educational community outreach, an invitation has been made to Mary Nader, Executive Director of Fishline in Poulsbo, for the WSBA to sponsor two Fishline representatives to take the Beginning Beekeeper Course in February, and with successful certification through the WASBA the WSBA is willing to provide hive equipment and a honeybee colony for the purpose of pollinating the gardens and landscaping of the new Fishline building on Viking Way in Poulsbo. Trained Fishline personnel will be responsible for maintaining the colony, but continuing educational opportunities and mentoring will be provided.

MOTION: To offer tuition in the Beginning Beekeeping Course to two Fishline representatives. If they successfully gain certification, the WSBA will donate a Langstroth hive setup and a colony of honeybees – a value of approximately \$500.

Motion was moved, seconded, and unanimously passed.

- Discussion of the advisability of purchasing a locking metal cabinet to be located in the storeroom of Stedman’s Bee Supplies for the purpose of securing WSBA property such as OA vaporizers, queen insemination devices, projection and audio electronics, and other valuable equipment.

MOTION: To authorize the purchase of a locking metal cabinet with the correct dimensions to accommodate the available space in the Stedman’s storeroom. The unit identified has a purchase price of \$317.99 plus sales tax and shipping.

Motion was moved, seconded, and unanimously passed.

- Nominations for 2018 WSBA Beekeeper of the Year Award have opened and will close November 22, 2018 at 5 PM. Response on social media and through newsletter notifications has been sparse, but eight names have been put forward at this point.

TREASURER’S REPORT: Bob Finley

- The total of WSBA funds at the end of October stands at \$18,995.38 spread between savings, checking, and Marketfund accounts, although checks in the amount of \$ 55.00 are still outstanding and anticipated reimbursements for recent expenses have not been yet submitted.

OLD BUSINESS/NEW BUSINESS:

- Lucia Olson’s recent resignation from her Trustee B (-2019) position leaves a vacancy. Member Gordon Cromwell has agreed to fill that position, assuming the responsibilities as Trustee.

MOTION: To appoint Dr. Gordon Cromwell, M.D. as Trustee B, serving out the balance of the term until it expires in 2019.

- Discussion on the \$1,620 quote for Apiary insurance, which would protect the Officers, Trustees, Mentors, Educators, and Agents of the WSBA from financial liability and also provide liability coverage for activities in the Apiary. President Sophi Gwynne is having the insurance package reviewed by an insurance attorney who is acting on our behalf pro bono.
- Discussion on the purchase of a projector to support the educational activities of the Association. The funds for the purchase were approved in the 2019 budget.
- Discussion on the topic of purchasing sound equipment to support the presentations at the Beginning Beekeeper Course. Previously, borrowed equipment has been used with poor results.

MOTION: Authorization for Joe Gwynne to purchase an Epsom wireless projector suitable for use with Microsoft and Apple equipment using available 2018 budget funds of approximately \$750. Also, authorization for Joe Gwynne to research and purchase an appropriate sound system using budgeted funds in 2019.

Motion was moved, seconded, and unanimously passed.

- Discussion on recommendations by the Audit Committee concerning requiring submitted reimbursement receipts to have only WSBA purchase entries; and of establishing the policy of prohibiting reimbursement checks made payable to spouses, significant others, or family members. With so many husband/wife teams in our Association and the only way we can purchase supplies, equipment, and office materials for the Association is by using our own credit cards, this prohibition was seen as overly-restrictive. Our strict approval process for line items in the budget was discussed.

MOTION: To require receipts for reimbursement to contain only WSBA purchases. Policy changes on who can be reimbursed by whom were tabled.

Motion was moved, seconded, and passed with Treasurer Bob Finley and Trustee Gordon Cromwell (Auditor) abstaining from the vote.

- Gordon Cromwell proposed the liability signage in the Apiary to be mounted on posts and placed in more visible locations. Gordon is willing to do the work installing pressure-treated posts and mounting the signs and requested funding for materials in the amount of approximately \$56.34.

MOTION: To authorize Gordon Cromwell the funds to reposition the Apiary signage upon posts with an anticipated cost of approximately \$56.34.

Motion was moved, seconded, and passed with Trustee Gordon Cromwell abstaining.

Board meeting adjourned at 7:30 PM. The next meeting of the Board will be December 17, 2018 at 6:00 PM.

Respectfully submitted,
Janet Finley, WSBA Secretary

Joint Education/Apiary Committee Meeting

Port Orchard Public Library

November 3, 2018

Attending: Darlene Stiffey, George Purkett, Sophi Gwynne, John Sasser, Dana Schack, Dave Leger, Larry Carbaugh, Janet Finley

Overview of 2018 Season:

- Worked well: Volunteer program – very good participation
 - Request for outline of responsibilities
 - Spreading the labor to several team leaders
 - Include a class on mentoring
- To Do Better:
 - Varroa Mites – get ahead of the ball on treatments
 - Seek out and breed Varroa-resistant queens
 - One class or event in Apiary at a time. The overlap of visitors, volunteer sessions, educational activities, site improvements, and garden work caused confusion and risk of injury.
 - Utilizing the Hive Trax system for recording value of specific hive colonies throughout the season

Suggestions for 2019:

- Offer free Apiary class in mite control. Hand out flyers to folks purchasing honeybee packages through Stedman's.
- Article in the newsletter on Varroa treatment options and time table.
- Beginning Beekeeper (Hobbyist) Course: improve sound projection and visual display with a screen covering the cinder block walls.
- Investigate requirements for Journeyman certification.
- Appoint Larry Carbaugh Mentoring Coordinator/Volunteer Coordinator.
- Bring in speakers: Dr. Tim Lawrence, Randy Oliver, or Sue Cobey all suggested.
- Dana suggested a hive stand kit project where he would cut the pieces and assembly can be taught for home application. We will provide a sign

up sheet at the first class of the Beginning Beekeeper Course as hive types and equipment are discussed.