

West Sound Beekeepers Association Minutes
Board Meeting
World of Beer Restaurant, Silverdale WA 98383
November 18, 2019

The meeting was called to order at 6:00 PM.

Quorum Present: President Sophi Gwynne, Vice President Dana Schack, Treasurer Bob Finley, Secretary Janet Finley; Trustees Joe Gwynn and Gordon Cromwell; President-Elect Sandy Fanara, Secretary-Elect Steve Hickman, and Jeff Hall, Apiary Team.

The minutes from the October 14, 2019 Board meeting were accepted.

PRESIDENT'S REPORT: Sophi Gwynne

- Looking ahead to the Christmas party
- Sophi gave President-Elect Sandy Fanara a memory drive with all the files, education materials/presentations, and etc. associated with the office of President.

VICE-PRESIDENT'S REPORT: Dana Schack

- With Sophi unable to attend the general meeting on November 19, Dana will oversee the agenda. He will send all Board members his outline for additions or suggestions.
 - There will be no speaker at the November general meeting.
 - Discussion of Christmas Party events and Silent Auction donations.
 - Introduction of new officers for 2020.
 - Nominations for 2019 Beekeeper of the Year Award
- Discussion on lining up meeting speakers for 2020 from the Journeymen students.
 - Janet will pass along information of a joint venture by the Jefferson County and North Olympic Peninsula Beekeepers to bring a noted speaker to the area next summer.

SECRETARY REPORT: Janet Finley

- Distribution of name badges with logo and elected positions.
- Intention to produce the December newsletter and hand over all secretarial duties by the end of December.
- Janet gave materials, thumb drive, and database, website, and email access information to incoming Secretary and all Board members.

TRUSTEE'S REPORT: Gordon Cromwell

- Discussion of holding a bylaws review in January.

TREASURER'S REPORT: Bob Finley

- WSBA total assets at the end of October stand at \$16,259.90, although checks in the total of \$80 are still outstanding. The Apiary Team informed

Bob of receipts being held behind the counter by Stedman's Bee Supplies and needing to be retrieved for payment.

- Again, a monthly charge of \$5 was levied against the WSBA Money Market account, and Bob Finley once again brought it to the attention of the bank manager to be corrected.
- Discussion of the process of changing designated signatories on the various WSBA accounts. As a result of a requirement by Kitsap Bank, the following motion has been made.

MOTION: On October 15, 2019, new WSBA officers were elected to coincide with the 2020 fiscal year. On January 1, 2020, these officers will assume responsibility for the West Sound Beekeepers Association. Sandra Fanara, (2020 President) and John Sasser (2020 Treasurer) are hereby authorized as signers on the Association's bank accounts held at Kitsap Bank. Sophia Gwynne's (Past-President) and Robert Finley's (Past Treasurer) authority as signers is revoked upon the Bank's recording of the new officers listed above.

Motion was moved, seconded, and unanimously approved.

- Bob transferred funds from the checking account, equally split between the saving and Money Market accounts.
- Discussion on whether continuing to use and pay for Hive Tracks is a good use of Apiary monies.
- Discussion on future credit card transactions. Bob is listed as the owner of the Square device and cannot transfer ownership to the incoming Treasurer. Therefore, the WSBA should either order another Square device to be registered to the Association rather than the Treasurer, or they should investigate another type of card scanning equipment.
- Bob and John Sasser, Treasurer-Elect have begun the process of turn over. John will assume responsibilities by December 31.

APIARY REPORT: Jeff Hall and Gordon Cromwell

- Apiary Manager George Purkett has informed the Board that he is stepping back from the role for 2020. His valuable knowledge and experience have served this Association for years. George does wish to continue teaching Apiary classes, for which we are grateful.
- A work party to create candy boards was successfully staffed and well attended.
- The Apiary is largely buttoned up for winter with 23 hives.
- Discussion on how to lock the Apiary shed with a combination lock. Janet will provide a lockbox for this use.

NEW BUSINESS:

- Sandy is working with the Women's Correctional facility in Gig Harbor to train new inmate beekeepers. A meeting is planned for Nov. 19.

- Discussion of holding quarterly Board meetings in 2020. Dates agreed upon are January 13, April 13, July 13, and October 12. Janet will book meeting space with World of Beer Restaurant and post to the website.
- Discussion on the transition of 2019 Board duties to the incoming 2020 Board.
- Discussion on future education planning with members of the Apiary Team, Education Committee, and the Board.

Meeting adjourned 7:18 PM. Next meeting is scheduled for January 13, 2020 at 6 PM at World of Beer Restaurant, Silverdale WA.

Respectfully submitted,
Janet Finley, WSBA Secretary